



TOWARD MAXIMUM
INDEPENDENCE
TRANSFORMING LIVES

Action Plan 2025-2026

Action Step	Target Date
1) Maintain financial planning and audit processes	<i>Met & Ongoing</i>
2) Expand overall TMI programs to North County San Diego	<i>Met & Ongoing</i>
3) Maintain staff training with group training at the facility expense at least once per month for a twelve-month period	<i>Met & Ongoing</i>
4) Maintain rehabilitation process as measured on client outcome measures	<i>Met & Ongoing</i>
5) To promote healthier living and a stress-free work environment. In conjunction with higher participation with “Motion Connected” and the gym usage, there will be personal training on juicing, how to food prep, and gym challenges for staff	<i>In-Progress</i>
6) Implement a new CRM for all TMI donors/contacts	<i>In-Progress</i>
7) Maintain administrative-related support and clear communication between all TMI office locations	<i>Met & Ongoing</i>
8) Continue segregation of responsibilities and maintain internal control	<i>Met & Ongoing</i>
9) Purchase/rent a larger office building in Temecula to accommodate the growth	<i>Met</i>
10) Hire an additional Administrative Assistant for Temecula and Corona offices	<i>Met</i>
11) Expand TMI’s Employment Solutions to Rancho Cucamonga and Ontario	<i>Met & Ongoing</i>

Reviewed & Revised: 02/2026